



Dunclug Primary School,  
Doury Road,  
Ballymena,  
Co. Antrim,  
BT43 6SU

Principal: Mrs C Hood (Bed Hons)  
Telephone: 028 2565 2327  
Fax: 028 2563 0107  
E-Mail: [info@dunclugps.ballymena.ni.sch.uk](mailto:info@dunclugps.ballymena.ni.sch.uk)  
Website: [www.dunclugps.com](http://www.dunclugps.com)

16th November 2017

Dear Parents/Guardians,

### **Principal Cover**

As you are aware I am currently covering the Principal role. The current arrangement will continue until the end of term with possible extension into the New Year. Mrs McGowan and Mrs Henderson will continue to teach Primary one and two during this period.

### **School Coat Reminder**

As we are now well into the Autumn Term and it is much colder outside, can I just remind you that all pupils are required to bring a coat to school each day. Each pupil will be expected to have a coat with them in order to get out to the playground during break and lunch. We thank you in advance for your understanding and co-operation with this.

### **Friday Notes**

The school has taken the decision to stop printing weekly copies of the Friday note. All necessary dates and information will still continue to be sent home, however it will be on a needs be basis. Can I just remind you of the importance of checking your child's bag etc for notes and letters and to make sure you read them as they will contain important information, especially in the busy run up to Christmas.

### **Rotary Club Hamper**

It is the time of year again when we ask for food donations to fill a Christmas hamper for the Rotary Club. All food donations are to be sent to the school office by **Friday 1<sup>st</sup> December, 2017**. We hope you will support us in this worthwhile cause.

### **Radio Cracker Non Uniform Day**

Radio Cracker have asked Dunclug Primary school to hold a non-uniform day on **Friday 24<sup>th</sup> November** at the cost of £1.00 per pupil as a fundraiser for their charity. All money raised will be taken with the choir on Monday 27<sup>th</sup> November on their visit to sing on the radio.

### Dates for Christmas

Please find below details of events and activities happening between now and Christmas. You will appreciate this is a busy time so please take note in your diary. The general consent letter that was issued at the beginning of September will cover all choir outings.

Monday 27 <sup>th</sup> November	Radio Cracker, Montgomery's Coffee Shop	10.00am
Sunday 3 <sup>rd</sup> December	Community Carol Service, High Kirk Church	6.30pm
Wednesday 13 <sup>th</sup> December	Nationwide Building Society	11.00am
Friday 15 <sup>th</sup> December	Kintullagh Nursing Home	1.30pm

All parents are most welcome to attend the above choir events with the exception of visit to Kintullagh Nursing Home. Please note full uniform must be worn at all choir events. High Kirk Community Carol service is the only event taking place outside of school hours where parents/guardians will be required to transport their children. However, we do ask for a full attendance in particular on this Sunday evening. We trust that you will support us at the Community Carol Service.

Yours sincerely

Mrs Hood  
Acting Principal